

CBM India Trust

Position Profile

CBM India Trust is committed to improving the quality of life of people with disabilities. CBM India addresses disability as a cause and consequence of poverty in the most disadvantaged communities of the world. We work in partnership with local, national and international actors with the aim of creating a more equal society for all. Our vision is to have an inclusive world in which all people with disabilities enjoy their human rights and achieve their full potential.

Position: Community Mobilizer / Tutor (2 openings)

Location: Narmadapuram and Babai Blocks, Madhya Pradesh

Reporting to: Project Manager / Programme Officer

1. Objective:

Dedicated and community-driven professional seeking a position as a **Community Mobilizer / Tutor** with a focus on supporting children with intellectual and other disabilities. Experienced in assisting therapy sessions, providing home-based family support, mobilizing rural communities, and facilitating awareness on child development and education rights. Committed to promoting inclusive access to education and therapy services through collaboration with families, service providers, and local stakeholders.

2. Responsibilities:

- Assist professionals in delivering therapy sessions (e.g., occupational, speech, or physical therapy) for children with developmental delays or disabilities
- Provide home-based support to families for therapy implementation under expert guidance. Mobilize community members to participate in educational and therapeutic programs
- Conduct awareness sessions on child development, education rights, and available resources
- Act as a liaison between families and service providers for referrals and follow-ups. Track progress of enrolled children using established metrics
- Maintain accurate records of sessions conducted, attendance, and outcomes
- Provide regular reports to program coordinators and supervisors.

3. Required Skills, Qualifications & Personal Traits

- A minimum of a Bachelor's Degree in Education, Social Work, Psychology, or a related field. Candidates holding a diploma with substantial and relevant experience are also encouraged to apply. Community Based Inclusive Development (CBID) Workers who have completed an RCI-recognized CBID course are preferred.
- Prior experience working with children or communities, particularly in rural settings, is preferred.
- Familiarity with foundational literacy and numeracy concepts, or prior experience in therapy services, will be considered an added advantage.
- Basic therapy understanding: Familiarity with principles of occupational, speech, and physical therapy, as well as special education.
- Ability to assist therapists during sessions and provide follow-up or home-based support to children and families.
- Ability to observe, document, and report on child progress during therapy sessions.

Required Professional and Behavioural Traits

- Knowledge of Microsoft Office applications such as Word and Excel.
- Good communication skills in regional/local language and English.
- Abide by and display CBM India core values in all aspects of work.
- Flexible approach to work demands.
- Ability to work in teams and collaborate with staff at all levels.
- Willingness to learn, change and adapt.
- Well organized with the ability to multitask.
- Cultural awareness and sensitivity to other details.
- Candidate should be flexible to travel as needed.

4. Working Hours:

Monday-Friday, 9.30 am to 5.30 pm or as per the Project Location requirements

5. Why Work with CBM India?

- Be a part of mission-driven organization impacting lives across India.
- Enjoy meaningful work that opens new pathways for ethical and dignified fundraising.
- Collaborate with a diverse and inclusive team that values innovation, compassion and resilience.
- Opportunities for learning, growth and national exposure in India/s development sector.

6. Other requirements

The future job holder is expected to adhere to CBM India's policies and procedures, commit to CBM India's Child Safeguarding Policy and Code of Conduct, and follow CBM India's safety & security protocols.

CBM India encourages persons with disabilities and women to explore this important opportunity. Share your profile to jobs@cbmindia.org on or before 26th June 2025.